



**CLIFTON ARB MEETING
THURSDAY, AUGUST 28, 2025, 7:30 PM
WAYNE H. NICKUM MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VIRGINIA 20124**

Present: Royce Jarrendt, Chair; Mary Hess, Town Council Representative; Phyllis Lovett; Dwayne Nitz
Staff: Kerrie Gogoel, Town Clerk
Absent: Phoebe Peterson; Jeff Stein; Geri Yantis

The Regular Meeting was called to order by Chair Jarrendt at 7:30PM.

1. Approve the Previous Minutes
- **Member Hess moved to approve the June 2025 meeting minutes as presented, the motion was seconded by Member Lovett. The motion was approved by poll, 4-0.**
2. Non-Residential Applications
 - a. 7152 Main Street – Clifton Baptist Church sign
 - i. Raising money for renovating the steeple at the Baptist Church and would like to set up a banner and “thermometer” that advertises the fundraiser and tracks the progress. It will be on the church side of the sidewalk. ARB recommends it be a temporary sign and it be approved for 45 days. Should it need to be out longer, then the applicant will request an extension from the Town Council. ARB in favor of the sign as proposed, including the thermometer, as a temporary sign, following the guidelines of 45 days. Town Council can amend the dates as needed.
- **Member Hess made a motion that it’s the recommendation of the ARB that the church be allowed to put up a temporary (*Clifton Town Code [Section 9-14.h.11](#)*) sign to reach their fundraising goal. Recommendation is in part due to the purpose of the fundraising in the spirit of historic renovation and preservation. The motion was seconded by Chair Jarrendt and approved by poll, 4-0.**
3. Residential Applications
 - a. 12638 School Street

- i. When the application was previously approved, there included a semi-detached garage; however, the garage has been removed from the scope of work at this time. Updated elevation provided, right side elevation was updated. Same materials etc. as were previously approved. Applicant will return when working drawings are complete.

4. Adjournment

- **Member Hess made a motion to adjourn the meeting, which was seconded by Member Lovett and approved by poll, 4-0.**